

# Guide for proposers

## Research Service Days 2020 – Emerging Horizons

### Conference time and place

The 2021 Conference will be organised digitally between 17 and 18 of August 2021. The organising committee is now inviting abstract submissions and / or suggestions for session themes and speakers. The call for proposals is open until May 15th. Registration for the conference will open in June 2021 and will close in early August.

### All presentations will be online in 2021

Conference website is: [rsd2021.fi](http://rsd2021.fi)

You can use the hashtag **#RSD2021** in social media when posting about the event.

### Presentation keywords

You can choose one or more keywords for your abstract. Here are some ideas what they might include, but also other keywords are possible.

#### - **Proposal preparation**

For example:

- All things pre-award
- Grant writing skills and tips
- Training targeted for applicants
- Communicating funding possibilities

#### - **Project management**

For example:

- Reporting
- Lessons learned from projects

#### - **Horizon Europe**

For example:

- Funding terms and conditions, instruments, first calls etc.
- lobbying
- how to prepare your organization

#### - **Responsible research**

For example:

- open science (including citizen science)
- research and researcher evaluation, RAE

- research ethics

#### - **Impact**

For example:

- Rankings
- Impact stories
- Impact planning and management

#### - **Partnerships and innovation**

For example:

- Working with industry
- Working with NGO's
- Consortia building

#### - **Multidisciplinarity**

For example:

- Collaborative projects (EU, Business Finland)
- Platforms

#### - **Professional and office development**

For example:

- mentoring
- Life and work in research services

- digitalization of the work (e.g. CRIS, digital project management)
- **Other** (please specify)

## Presentation language

We encourage presentations in English, but also allow presentations in Finnish and Swedish. Please, choose your presentation language in the abstract submission form.

## Presentation formats

### Presentation 30 minutes including Q&A

The format is the more usual format and consists on one (two) speakers and allowing for questions and answers. This is a good format is if the participant needs updates on running issues or to receive new information. Interactive content is encouraged and presentations will most likely be paired with another presentation or a campfire discussion in one digital session of an hour.

Length of a standard presentation: 25 min + 5 min Q&A

### Lightning Talks

As the name suggests, lightning talks give speakers a limited amount of time to make their presentation – no more than 10 minutes. They may or may not include slides, but if they do, the slides usually move forward automatically to keep speakers to time. One chair will oversee the whole slot to keep the time.

Because lightning talks are brief, it requires the speaker to make their point clearly and rid the presentation of non-critical information. This, in turn, helps keep the attention of the audience. It also means many ideas can be presented in a short amount of time. In a period of 60 minutes we will have multiple lightning session and the programme committee will determine which sessions will be in the same slot. For this, please choose your keywords carefully.

Length of a standard presentation: 10 mins

### Campfire discussions

Campfire discussions begins with two speakers (up to 3) at the front of the room discussing freely about an idea, a solution or a problem. There is no moderator and the discussants introduce themselves to audience. After some time the focus may shift from the presenter to the audience if questions arise. Campfire discussions allow attendees to drive their own learning and share experiences with others, which also assists with networking.

These sessions will also be 30 minutes in length and possible paired with another normal oral presentation or another campfire discussion in a 1 hour digital slot.

Length of a standard presentation: 30 mins

## **Questions and contact**

Please send all your questions to [rsd2021@utu.fi](mailto:rsd2021@utu.fi).